

How and when to declare a major in accounting.

A student that wishes to declare a major in accounting must first meet the requirements to be admitted into the College of Business. Prior to admission into the College of Business, a student must qualify as a Pre business Student. <http://catalog.utsa.edu/undergraduate/business/>

Qualifying as a Prebusiness Student

All students seeking to be Prebusiness (PRB) must:

- have successfully completed evaluation under the Texas Success Initiative (TSI), and
- qualify for enrollment in MAT 1033 Algebra with Calculus for Business or a higher level mathematics course, and
- qualify for enrollment in WRC 1013 Freshman Composition I (Q) or higher

Students who do not meet the criteria above will be classified as undeclared until they are college-ready in math and English. Undeclared students may not register for any College of Business courses until they qualify to be PRB.

Gateway Course

Students pursuing a Bachelor of Business Administration degree (B.B.A) must successfully complete MAT 1033 Algebra with Calculus for Business, the Gateway Course in no more than two attempts. A student who is unable to successfully complete this course within two attempts, including dropping the course with a grade of "W" or taking an equivalent course at another institution, will be required to change his or her major outside of business.

Admission to the College of Business

As of Fall 2015, all students seeking admission to the College of Business must meet the requirements of the College of Business as set forth in the undergraduate catalog. *To declare a B.B.A. major, students must be designated as prebusiness.* Prebusiness students must complete a total of seven required courses – 21 semester credit hours including 15 business credit hours. In the semester that a prebusiness student completes the 15 required business hours, he/she will be evaluated for admission to the College of Business.

The 15-hour rule requires that by the time students complete their 15th business hour, they must have taken the required two nonbusiness courses and the required five business courses from List 1 (See below). If any of the required business courses have been completed prior to entering UTSA, students must take additional business courses at UTSA from List 2 in order to meet the 15-hour rule. Students who earn 15 business hours without completing List 1 forfeit their chance to be evaluated for admission to the College of Business and they must choose another major outside of business. The size of the newly admitted class is decided by the College each semester and is determined by the available enrollment capacity, and the size and quality of the application pool. Therefore, admission to the UTSA College of Business is not guaranteed. Students will have one chance to be evaluated for admission once they earn 15 business hours. At that time they must have completed the required seven courses (five business and two nonbusiness courses) and they will be admitted based on their UTSA and COB grade point averages (GPAs), students with the highest GPAs being admitted first until the incoming class is filled. The UTSA GPA includes all courses taken at UTSA. The COB GPA includes only business courses taken at UTSA. Admissions decision will be sent to the email address on file with the

university.

Students who are not admitted to the college in the semester they are evaluated are not eligible to complete a bachelor's degree in business at UTSA. They will be changed from Prebusiness (PRB) to Undeclared (UND) and may select any nonbusiness major for which they qualify. Students who complete 15 hours in business without completing the required courses for admission will no longer be candidates for the College of Business. Students will be changed from Prebusiness (PRB) to Undeclared (UND) and must choose a major other than a business discipline.

Non-admitted students may elect to complete a business minor approved for nonbusiness students and will only be permitted to take additional business courses that are required for these minors

Required Courses for COB Admission – List 1

- MAT 1033 Algebra with Calculus for Business (or equivalent or higher course with grade of "C-" or better. MAT 1214 Calculus I for majors in Actuarial Science, grade of "C-" or better.)
- WRC 1013 Freshman Composition I (Q) (grade of "C-" or better)
- ACC 2013 Principles of Accounting I (grade of "C-" or better)
- ECO 2013 Introductory Macroeconomics (grade of "C-" or better)
- ECO 2023 Introductory Microeconomics (grade of "C-" or better)
- IS 1403 Business Information Systems Fluency (grade of "C-" or better)
- MS 1023 Business Statistics with Computer Applications I (grade of "C-" or better. STA 3023 Statistical Mathematics for majors in Actuarial Science, grade of "C-" or better.)

If any of the required business courses have been completed prior to entering UTSA, students must take additional business courses at UTSA from List 2 below in order to meet the 15-hour rule. Students who begin

Required courses for COB Admission – List 2.

(May be selected only after List 1 courses are completed.)

ACC 2033 Principles of Accounting II

FIN 3014 Principles of Business Finance

GBA 2013 Social and Ethical Issues in Business

IS 3003 Principles of Information Systems for Management

MGT 3003 Business Communication and Professional Development

MGT 3013 Introduction to Organization Theory, Behavior, and Management

MKT 3013 Principles of Marketing

MS 3043 Business Statistics with Computer Applications II (Actuarial Science majors must take STA 3003 in lieu of MS 3043)

MS 3053 Management Science and Operations Technology

Declaring a Major in Accounting

Once admitted into the College of Business, a student declares his or her major by completing the **CHANGE OF MAJOR, DUAL DEGREE, MINOR, CERTIFICATE REQUEST** form.